

## Setting Up or Changing Your Events Catchment Area

Your 'event catchment area' is what controls the number of events (including events, meetings and courses) that will appear on your Community Calendar.

If you are not happy with the listing of event in your community calendar (eg. too many events from other places, or conversely no events from a larger nearby community), the first thing to check in the 'catchment area' setting.

You can view and change this setting by logging in to AutoPublish under OAC Admin at [www.tco.asn.au/admin](http://www.tco.asn.au/admin) and clicking on **Site Preferences**.

Choices for your catchment area are

- a postcode or several postcodes separated by commas (do not put any spaces in) ... you can find postcodes at [www.auspost.com.au](http://www.auspost.com.au)
- a municipality-based area based on Tourism Tasmania's list or several municipality based areas (select more than one by clicking with the CTRL key pressed) ...
- a region (ie. North & North-East, North-West, or South)

Your choices for municipality-based areas are:

- Derwent Valley & Central Highlands
- Devonport, Cradle Mtn and the Great Western Tiers
- Flinders Island
- Freycinet and the East Coast
- Hobart
- Huon Valley, D'Entrecasteaux Channel and Bruny Island
- King Island
- Launceston & Tamar Valley
- St Helens and the North East
- Stanley and the North West
- Strahan and the West Coast
- Tasman Peninsula and the South East
- The Heritage Highway

Postcode takes precedence over municipality-based area and region (ie. any entries in the latter two will be ignored).

Municipality-based area takes precedence over region (ie. the region selection will be ignored).